

## **Paperwork required for commercial shipment / Consignment International**

1. Commercial Invoice : 6 Copies
2. Packing List : 6 Copies
3. Annexure A : 2 Copies
4. SLI : 2 Copies ( On Company Letter Head)
5. Non DG Certificate : 2 Copies ( On Company Letter Head)
6. IEC : 1 Copy
7. Bank AD Code : 1 Copy ( If First Time Export)
8. Export Declaration : 1 Copy ( On Company Letter Head)
9. KYC Documents : 1 Copy Company PAN Card Copy and Electricity Or Telephone Bill.
10. E-Waybill (If Invoice Value Above INR 50,000/-).
11. International shipment containing chemicals additional clearing charges Rs.1800 per consignment / shipment will be required. Also pre approval of MSDS (Material Safety Data Sheet) data sheet is mandatory. Please submit copies of pre approval.
12. Any documents required in addition to above required at the time of dispatch and Clarence will be intimated to you. Which are to be submitted.

Paperwork that must be on company letter head : 1) Non DG 2) SLI 3) Export Declaration.

### Notes:

1. Each and every paper should be duly, signed and stamped.
2. If the AD code is not registered with Mumbai customs original AD Code letter is required.
3. Delay of 3 to 4 days may be required for connection of any FRT shipment at Mumbai airport (post shipping bill and other paper to be prepared in customs)
4. Tariff rate depends on the actual weight as well as on volumetric weight whichever is higher, duty and taxes cannot be informed prior the clearance of goods at final destination.
5. The rate mentioned above is freight charges and does not include duty or customs clearance and admin charges. Volumetric Weight = ( L x B x H / 5000 in cms) weight in Kg
6. Freight will be calculated on higher weight bracket either of Actual or Volumetric weight.
7. Additional delay of 2/3 days may be required for A.D. registration till them shipment will be held.
8. Any other levies, taxes or duties enforced by the destination government / customs shall be paid by the consignee.
9. Shipments packed in wooden boxes need to have fumigation certificate.